

# CPM Reinstatement Registration Form

Date: \_\_\_\_\_

**STUDENT DATA** (please print)

CPA Number (if applicable): \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

**Student Information:**

Organization Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Test Centre BOOKING INFORMATION:**

**Note: Individuals should book a session for a 3 hours and 15 minutes test at a Test Center**

Test Centre Name	
Mailing Address	
City, Province	
Postal Code	
Contact Person	
Contact Telephone Number	
Scheduled Exam Date	
Scheduled Exam Time	

**Note : This form should be sent to us 15 business days prior to the scheduled exam date**

**PAYMENT INFORMATION**

**Amount Enclosed:** \_\_\_\_\_  
(See Registration Fee table. Postdated cheques not accepted.)

**Cheque:**     Personal     Organization     Money Order  
Payable to: The Canadian Payroll Association

Or

**Credit Card Information:**

Credit Card #: \_\_\_\_\_

Expiry date: MM \_\_\_\_\_ YY \_\_\_\_\_

Personal     Organization

**Cardholder's Name:** \_\_\_\_\_

**Cardholder's Signature:** \_\_\_\_\_

**GST/HST # R100769918 / QST# 1013458720**

**Complete this form and submit with payment to:**

**The CPA National Office, c/o Certification  
1600-250 Bloor Street East, Toronto, ON M4W 1E6  
OR  
Fax: 416-487-3384**

**For Assistance email: [certification@payroll.ca](mailto:certification@payroll.ca)  
Phone: 416-487-3380 / 1-800-387-4693 ext: 272**

**NSF Cheques:** A \$25 charge will be applied to cheques that are returned due to "Not Sufficient Funds" (NSF) or stopped payment. The CPA may withhold further services until payment of the NSF charge is received.

**Privacy Policy:** The CPA does not sell trade or disclose personal information to third parties. We do however distribute information about products and services, such as legislative updates, events and professional development programs. If you DO NOT wish to receive such communications from The CPA, please indicate so below:

REGISTRATION FEE		5% GST (AB, BC, MB, NT, NU ,SK, YT)	5% GST + 9.975% QST (QC)	13% HST (ON)	15% HST (NB, NL, NS, PE)
Fee	\$19.95	\$20.95	\$22.94	\$22.54	\$22.94

\* If you or your company is GST exempt, a certificate of exemption is required.

