



WITHDRAWAL REQUEST

Student Name: _____

NPI Number:

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I request permission to withdraw from NPI's payroll course:

- Payroll Compliance Legislation**

- Payroll Fundamentals 1**

- Payroll Fundamentals 2**

- Introduction to Payroll Management**

- Applied Payroll Management**

- Payroll Technology Practicum**

Signature:

Date:

Refunds from NPI are subject to a withdrawal fee of \$100.00, plus applicable taxes. To notify NPI of your intent to withdraw please submit a copy of this form by the withdrawal deadline:

For assistance email certification@payroll.ca

Please destroy all course materials received

Withdrawal deadline

- For online and classroom/blended courses: Withdrawal Request forms must be received at NPI office prior to the end of the third week of a course.
- For Career College online courses: Withdrawal Request forms must be received at NPI office prior to the mid-term exam date.